



**KEYSTONE OAKS SCHOOL DISTRICT
1000 KELTON AVENUE
PITTSBURGH, PA 15216**

BOARD OF SCHOOL DIRECTORS

**WORK SESSION
TUESDAY, SEPTEMBER 14, 2021
7:00 PM**

**BUSINESS/LEGISLATIVE SESSION
TUESDAY, SEPTEMBER 21, 2021
7:00 PM**

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF EVENTS**

September 14, 2021 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

September 21, 2021 – Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT’S REPORT
SEPTEMBER 21, 2021

Mrs. Theresa Lydon

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of August 10, 2021 and the Business/Legislative Minutes of August 17, 2021.

II. SUPERINTENDENT GOALS

It is recommended that the Board approve the following goals for **William P. Stropkaj, Ed.D.**, Superintendent, as per the Superintendent’s Contract 2017/2022:

1. Development of a comprehensive K-12 assessment program that will address the various tiers of support/assessment along with a system to analyze student data.
2. Redesign of grading practices/procedures to complement the implementation of personalized learning, project-based learning, and competency-based learning.
3. Development of a structured and robust system for having professional learning conversations between administrators and faculty, which is aligned to the new Act 13 law in Pennsylvania and which revises the Act 82 Educator Effectiveness process used to evaluate professional employees in Pennsylvania.

All goals will be completed by May 1, 2022.

III. DISCUSSION OF VOTING FOR PSBA OFFICER

FOR INFORMATION ONLY

- | | | |
|-------------|--|---------------------------|
| I. | Parkway West Career and Technology Center Report | <i>Mrs. Annie Shaw</i> |
| II. | SHASDA Report | <i>Mr. Santo Raso</i> |
| III. | PSBA/Legislative Report | <i>Mrs. Theresa Lydon</i> |
| IV. | News from the Boroughs | |
| V. | EXECUTIVE SESSION | |

PERSONNEL REPORT

SEPTEMBER 21, 2021

BOARD ACTION REQUESTED

I. RETIREMENTS

It is recommended that the Board accept the following retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Margherita Aaron	Paraprofessional – Dormont	November 1, 2021	9
Judith Copenheaver	Paraprofessional – PCA	October 31, 2021	14
Donda Snell	Paraprofessional – Health Aide	September 24, 2021	11.5

II. RESIGNATIONS

It is recommended that the Board accept the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Christina DeAngelis	Secretary – High School	October 1, 2021
Sumerlea McGuire	Paraprofessional – PCA	September 10, 2021
Sherri Welsh	Paraprofessional – Aiken	September 17, 2021

III. APPOINTMENTS

1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of the following individuals:

Amanda Carnes
Special Education – Dormont
Effective: August 25, 2021
Salary: \$44,500.00 (B, Step 1)

Desiré Krawchyk
School Counselor – Myrtle
Effective: To Be Determined
Salary: \$50,500.00 (M, Step 6) (pro-rated)

Lauren Johnson

Librarian – Aiken and Dormont

Effective: August 25, 2021

Salary: \$44,500.00 (B, Step 1)

Anastasia McGaughey

Librarian – High School

Effective: August 25, 2021

Salary: \$48,500.00 (M, Step 4)

2. Secretary

In compliance with the *Keystone Oaks Educational Support Personnel Association 2018-2022*, it is recommended that the Board approve the employment of the following individual:

Nicole Talbert

Secretary to the Director of Special Education

Effective: September 27, 2021

Salary: \$35,287.82 (pro-rated)

3. Paraprofessional – Nurses’ Assistant

In compliance with the *Keystone Oaks Educational Support Personnel Association 2018-2022*, it is recommended that the Board approve the employment of the following individual:

Kathleen Pietropaulo

Paraprofessional – Nurses’ Assistant

Effective: August 30, 2021

Salary: \$26,013.12 (pro-rated)

4. Food Service Personnel

It is recommended that the Board approve the employment of the following Food Service Personnel:

Christine Mills

Food Service Worker – Middle School/High School

Effective: August 27, 2021

Salary: \$10.28/hour

Courtney Welch

Food Service Worker – Middle School/High School

Effective: August 30, 2021

Salary: \$10.28/hour

5. Long Term Substitutes

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the employment of the following Long Term Substitutes:

Stacy Killian

Special Education – Middle School
Effective: August 25, 2021
Salary: \$46,500.00 (M, Step 2)

Rebecca Mazzarini

Keystone Oaks Cyber Academy
Effective: September 10, 2021
Salary: \$45,500.00 (M, Step 1) (pro-rated)

Briana Zungli

Kindergarten – Aiken
Effective: August 27, 2021
Salary: \$44,500.00 (B, Step 1)

6. Food Service Personnel – Change in Hourly Wage

It is recommended that the Board approve the change in hourly wage for the following Food Service Personnel retroactive to the start of the 2021/2022 school year:

<u>Name</u>	<u>Hourly Wage</u>
Melanie Kessler	\$12.00
Mark Shaffer	\$11.78

7. Approval of Activity Stipends

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2021/2022 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Golf	Assistant	Craig Wetzel	\$2,500.00

IV. FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individual for Family and Medical Leave:

Employee #1210 – August 25, 2021 to November 17, 2021

FINANCE REPORT
SEPTEMBER 21, 2021

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH AUGUST 31, 2021

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of August 31, 2021 (Check No. 65056-65268)	\$1,372,910.80
B. Food Service Fund as of August 31, 2021 (Check No. 9577-9581)	\$5,538.75
C. Athletics as of August 31, 2021 (Check No. 3283-3289)	\$7,504.70
D. Capital Reserve as of August 31, 2021 (None)	\$0.00
TOTAL	\$1,385,954.25

II. CONTRACT EXTENSION FOR NATURAL GAS WITH UGI ENERGY SERVICES

The Administration recommends that the Board approve the contract extension beginning September 1, 2022 through August 31, 2025 for the natural gas service provided by UGI Energy Services, LLC, at a cost of -\$0.44 per Dth basis.

For Information Only

This contract extends the existing agreement for the term September 1, 2019 through August 31, 2022. The new cost is a savings of \$0.05 per Dth.

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2021 – 2022 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2021-2022 BUDGET TOTAL	2021-2022 2 MONTH AUGUST/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 31,108,214	\$ 7,600,370	\$ (23,507,844)
7000	State Revenue Sources	\$ 11,886,363	\$ 238,915	\$ (11,647,448)
8000	Federal Revenue Sources	\$ 691,742	\$ 69,083	\$ (622,659)
Total Revenue		\$ 43,686,319	\$ 7,908,368	\$ (35,777,951)
Expenditures				
100	Salaries	\$ 17,908,098	\$ 638,001	\$ 17,270,097
200	Benefits	\$ 11,215,351	\$ 838,872	\$ 10,376,479
300	Professional/Technical Services	\$ 1,805,796	\$ 93,490	\$ 1,712,306
400	Property Services	\$ 1,117,100	\$ 129,959	\$ 987,141
500	Other Services	\$ 5,855,294	\$ 472,719	\$ 5,382,575
600	Supplies/Books	\$ 1,469,483	\$ 468,726	\$ 1,000,757
700	Equipment/Property	\$ 420,929	\$ 412,465	\$ 8,464
800	Other Objects	\$ 347,620	\$ 34,658	\$ 312,962
900	Other Financial Uses	\$ 3,958,000	\$ -	\$ 3,958,000
Total Expenditures		\$ 44,097,671	\$ 3,088,890	\$ 41,008,781
Revenues exceeding Expenditures		\$ (411,352)	\$ 4,819,478	\$ 5,230,830
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF AUGUST 31, 2021

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 8/1/2021	\$ 75,871.22	\$ 7,515.52
Deposits	\$ 1,208.69	\$ 0.61
Subtotal	\$ 77,079.91	\$ 7,516.13
Expenditures	\$ -	\$ 7,304.70
Cash Balance - 8/31/2021	\$ 77,079.91	\$ 211.43

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF AUGUST 31, 2021

	BALANCE
GENERAL FUND	
FNB BANK	\$ 3,743,014
PAYROLL (pass-thru account)	\$ 8,142
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 211
PLGIT	\$ 5,232,993
FNB MONEY MARKET	\$ 2,151,798
PSDLAF	\$ 162,300
INVEST PROGRAM	\$ 181,725
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,987,822
COMPENSATED ABSENCES	\$ 430,816
	\$ 13,898,821
CAFETERIA FUND	
FNB BANK	\$ 94,053
PLGIT	\$ 287,778
	\$ 381,831
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 44,681
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 801
	\$ 45,482
GRAND TOTAL	\$ 14,326,134